Minutes of the meeting of the IQAC held on 18-10-2019

Agenda:

1. Appraisal of NAAC peer team visit.
2. Review on recommendations of peer team visit.
3. Criterion-wise proposals for NAAC 2024.
4. Submission of AQAR in new format.
5. Action Taken Report on minutes of IQAC meeting held on 18-03-2019.
6. Any other item with the permission of the Chair.

Members present:

1.	Dr.M. Ramesh, Principal	Sd/-
2.	Dr.Rajesh C Jampala, Dean	Sd/-
3.	Sri V. Babu Rao, Director	Sd/-
4.	Prof.M. Vijaya Lakshmi, Educationalist	Sd/-
5.	Prof.R. Siva Rama Prasad, Aacademician	Sd/-
6.	Dr.S.B. Rajendra Prasad, IQAC Coordinator	Sd/-
7.	Dr.T.N.V.S.S. Satya Dev, IQAC Co-coordinator	Sd/-
8.	Dr.J.L. Ram Prasad, IQAC Co-coordinator	Sd/-
9.	Dr.M. Manoranjani, HOD, Chemistry & Vice-Principal	Sd/-
10.	Sri P. Babu Rao, Dy.HOD, Mathematics & Vice-Principal	Sd/-
11.	Sri A. Vithal Rao, Controller of Examinations	Sd/-
12.	Dr.K. Bhargavi, HOD, Physics & Academic Officer	Sd/-
13.	Dr. M. Madhu, NCC	Sd/-
14.	Dr.N. Srinivasa Rao, HOD, Physical Education	Sd/-
15.	Sri K. Sridhar, Dy.HOD, Computer Science & Placement Officer	Sd/-
16.	Sri P. Subhakar, NSS Programmer Officer	Sd//-
17.	Sri Ch. Venkateswarlu, HOD, Zoology	Sd/-
18.	Dr.Y. Vijayananda Raju, HOD, Telugu	Sd/-
19.	Dr.V. Lakshmi Prasannam, HOD, Mathematics	Sd/-
20.	Dr.G. Srilatha, HOD, English	Sd/-
21.	Smt.M. Tasneem, Dy.HOD, Physics	Sd/-
22.	Dr. T.S. Ravi Kiran, HOD, Computer Science	Sd/-
23.	Sri G. Chakravarthi, HOD, Statistics	Sd/-
24.	Sri KSV Sambasiva Rao, HOD, Electronics	Sd/-
25.	Dr.Ch. Srinivasa Reddy, HOD, Botany	Sd/-
26.	Ms.G. Pratyusha, Student member, PG	Sd/-
27.	Mr. Manoj Kumar Jain, Student Member, UG	Sd/-

Discussions:

Dr.M. Ramesh, Principal has welcomed all the experts and heads of all the departments to the IQAC meeting and handed over the proceedings to IQAC Coordinator.

Dr.S.B. Rajendra Prasad, IQAC Coordinator has explained the experiences in the preparation of Self Study Report (SSR), DVV process and finally exclaimed the scores that institution has secured, criterion-wise and sub-criterion-wise. Finally he has thanked all criterion in-charges, heads of the departments for their support and sincere efforts during SSR preparation and Peer Team visit.

The Coordinator in his final remarks has mentioned various issues that have been noticed in the due course of NAAC preparation and proposed necessary measures that are to be taken up to overcome by next NAAC in 2024.

Prof.M. Vijaya Lakshmi, Educationalist, has provided some insights of how to improve quality in research and has advised to focus on quality publication rather than on Quantum of publications.

Prof.R. Siva Rama Prasad, Academician, has deliberately insisted on following world class best practices like excellent outreach activities which increases perception of the institution by peer and also by the society. He also advised to have dedicated faculty with less classwork and much focus towards quality initiative to be taken up in the institution and also to establish centralized 'Data Centre' to enhance. upgrade the documentation procedure.

Prof.R. Siva Rama Prasad has also advised to start waste water recycling system and to establish unit to prepare handmade paper from solid waste recycling. He suggested strengthening anti-ragging committee by including a psychologist, lawyer and one police officer as members in the same. He also suggested conducting outreach programmes by executing surveys on various schemes (Srinidhi, Mudra, Swachh Bharath, Handwash promotion, Rythu Bazar etc.) proposed by MHRD and others.

Sri V. Babu Rao, Director of the institution has completely explained the criterion wise score and has requested the experts for constructive suggestions in this regard to achieve better progress in the next NAAC Cycle.

Ms.G. Pratyusha, Student member stated, to incorporate flexible timings so that the students can execute activities, which will enhance their exposure to industry.

Resolutions:

It is unanimously resolved to

1. Continue recruiting faculty with Ph.Ds;
2. Maintain even playground on a continuous basis;
3. Enhance industry linked programmes to improve employability opportunities;
4. Generate revenue by providing training for outsiders;
5. Incorporate short term / single credit courses in the programme structure by engaging foreign professors or experts by respective departments;
6. Focus on inter departmental collaborative research;

7. Offer compulsory inter departmental course(s) as electives;
8. Study on deputing/recruiting research experts from renowned research organization and the institution to ink MoU with such organization to ensure quality research through mutual exchange/visit by the faculty;
9. Conduct online examination in more number of courses in each programme. It is to be started with B.Sc (BZC) programme in UG Stream;
10. Encourage students to publish research papers as part of their project work;
11. Study on incorporation of modern methods in evaluation process;
12. Make all the financial transactions of the institution online, in phased manner;
13. Equip faculty with modern pedagogical method with proper training and also encourage to secure project grants;
14. Strengthen a Skill Development Centre / Institution Industry Interface Cell in the campus constituting an external expert who can focus on skill enhancement courses, entrepreneurship programmes;
15. Send the proposals made by IQAC to the criterion heads for finalizing the steps to be implemented to secure better grade even in next NAAC - 2024;
16. Study the feasibility of the following:
    a. New programmes in PG like M.Sc (Statistics);
    b. PG diploma in Hospital Management;
    c. Evening college to offer programmes in Performing arts and Fine arts;
    d. Starting MBA programme for pharmacy students;
    e. Starting Academic staff College to train new faculty;

17. Study on providing hostel facility for students from other states/places;
18. Purchase plagiarism software;
19. Develop/purchase feedback software to strengthen feedback mechanism.

                                                    Sd/- xx
                                                (Dr. M. RAMESH)
                                                   PRINCIPAL